



COVID-19: Outbreak Management Plan

1. Introduction

This plan is based on the contingency framework for managing local outbreaks of COVID-19 and the schools operational guidance, provided by the Department for Education (DfE).

We will only implement some, or all, of the measures in this plan in response to recommendations provided by our local authority (LA), directors of public health (DsPH), local health protection team (HPT) or the regional partnership team (RPT).

It may be necessary to implement these measures in the following circumstances, for example:

To help manage a COVID-19 outbreak within the school. Actions will be considered when any of the following thresholds are met:

- A higher than previously experienced and/or rapidly increasing number of staff or pupil absences due to COVID-19 infection
- Evidence of severe disease due to COVID-19, e.g. if a pupil or staff member is admitted to hospital due to COVID-19
- If COVID-19 infection rates in the community are extremely high, and other measures have failed to reduce transmission
- As part of a package of measures responding to a 'variant of concern' (VoC)
- To prevent unsustainable pressure on the NHS

2. Seeking public health advice

When one of the thresholds above is met, we will review the hygiene and ventilation measures already in place.

If we're considering additional measures, we may also seek public health advice from a director of public health, their team or a health protection team. Rob Cook, Headteacher, will be responsible for seeking this advice, and will do so by telephoning the DfE helpline (0800 046 8687, option 1) and Ben Osifo, Nottinghamshire CC Health Protection Team.

3. Testing

If recommended, we will introduce the use of home testing by staff.

4. Face coverings

If recommended, staff and visitors who are not exempt from wearing a face covering will be asked to:

- Keep on or put on a face covering when in communal areas
- Wear a face covering in classrooms and teaching spaces, unless exempt

5. Other measures

Parents, carers, pupils and staff will be informed promptly about the introduction of control measures. This will be done via email once a decision has been made.

If recommended, we will limit:

- Residential educational visits
- Open days
- Transition or taster days
- Parents coming into school
- Live performances

If recommended, we will

- Keep separate bubbles within school
- Stagger start / end times of school

6. Attendance restrictions

Attendance restrictions will only be recommended as a last resort. If recommended, we will implement the measures in this section.

6.1 Eligibility to remain in school

If restrictions are recommended, we will stay open for:

- Vulnerable pupils
- Children of critical workers
- Other groups, as advised by the Department for Education (DfE)

6.2 Education and support for pupils at home

All other pupils will be required to stay at home and will receive remote education.

We will aim to deliver remote education that meets the same quality and quantity of education that pupils would receive in school, as outlined in our Remote Learning Policy.

The school will continue to provide meals or lunch parcels for pupils eligible for benefits-related free school meals while they are not attending school because of COVID-19 isolation guidelines. Meals will either be delivered or made available to collect from school.

6.3 Safeguarding

We will review our child protection policy to make sure it reflects the local restrictions and remains effective.

We will aim to have a trained designated safeguarding lead (DSL) – Rob Cook, Headteacher, or deputy DSL – Sally Edmonds, SENCO on site wherever possible.

On occasions where there is no DSL or deputy on site, a senior leader – Kelly Beanland, will take responsibility for co-ordinating safeguarding on site.

When vulnerable pupils are absent, we will:

- Speak to parents/carers and, where applicable, social workers and the local authority, to work out the reason for absence
- Encourage attendance
- Make sure vulnerable pupils can access appropriate education and support while at home
- Maintain contact, and check regularly that the pupil is able to access remote education provision